

“To provide and sustain decent social and affordable housing opportunities promoting stability and supporting social mobility.”

Vacancy Architect

The Housing Authority is currently seeking to recruit a motivated person to fill the post above on a full-time and indefinite contract basis.

The ideal candidate shall be knowledgeable about, and familiar with, the requirements for obtaining permits from the Planning Authority and other relevant authorities, construction detailing, standard quantity surveying processes, as well as construction and project management. The candidate shall also be a team player who demonstrates ownership, commitment, strong multitasking skills, the ability to work under pressure, and excellent attention to detail.

❖ Requisites

- Applicants must be warranted Architects & Civil Engineers. Experience will be considered an asset.

❖ Job Summary

The Architect provides professional architectural and technical services to the Housing Authority, supporting the design, maintenance, refurbishment, and improvement of housing properties and related infrastructure. The role involves managing projects, preparing technical documentation, ensuring regulatory compliance, and liaising with stakeholders to deliver effective and sustainable housing solutions.

❖ Roles and Responsibilities

Key Responsibilities – Architect

The Architect shall devote his time, attention, energy and abilities to the business of the Housing Authority during the hours engaged with the work of the same Authority. He/she shall perform the necessary professional and technical services to assist the Housing Authority in the implementation of any of the following:

- a. The provision of planned maintenance and improvements in existing housing stock.
- b. The provision of a responsive repairs services in occupied premises.
- c. The installation of lifts and other measures to improve accessibility of housing units.
- d. The provision of housing units for rents including the finishing, refurbishment and rehabilitation of vacant premises.
- e. Maintenance, improvements and embellishments of external areas around housing estates.
- f. The provision of Energy Retrofitting of housing blocks.
- g. Architectural and Technical support for Housing Authority initiatives and schemes.

The Architect shall form part of a team to eventually achieve any of the above objectives related to the provision, repair, maintenance and improvement of decent housing. The services required may be broadly categorised as follows:

- ❖ The full range of professional service required to repair, construct, refurbish, rehabilitate, embellish and execute alterations in property including architectural and structural design and preparation of plans and detailed drawings, application for MEPA, permits and compliance certification, structural design, preparation of bills of quantities, estimates and tender documents, adjudication of bids, supervision and certification of works and follow up projects to satisfactory conclusion.
- ❖ Inspect Housing blocks to assess possibility of lift installation and other accessibility requirements, prepare design proposals and provide the full range of service required to eventually execute the lift installation.
- ❖ Carry Out inspections to determine extent, scope and timescale for structural and other repairs, future planned maintenance, embellishment and improvements of housing stock.
- ❖ Survey of premises to determine extent, specifications and estimates of works necessary to rehabilitate the premises to decent standard.
- ❖ Inspection of private and government properties in order to assist with the processing of home repair improvement schemes and provide estimates for any qualifying financial assistance to applicants.
- ❖ Survey of property to assess and report on layouts, condition of structure and finishes, evaluate market price and make recommendations as required.
- ❖ Preparation of condition reports, method statements, structural condition reports, structural detail drawings, valuation reports as required in connection with projects undertaken.
- ❖ Liaison with technical officers to ensure monitoring of works and certification of payments.
- ❖ Liaison and communication with government Department and Entities such as Planning Authority, Building Construction Agency and similar.
- ❖ Liaison and overseeing of services rendered by service providers engaged by the Housing Authority in connection with projects and initiatives undertaken.
- ❖ Inspect emergency cases such as structural failure in tenements/ common parts and coordinating remedial action necessary.

Interested candidates are invited to submit a letter of application including a detailed CV by not later than Sunday 25th October 2026, to the Human Resources Section via email on vacancies.ha@ha.gov.mt. An Interviewing Board will be set up to decide which application merits approval.

JobsPlus Permit: 720/2021
